

Gearing You For Growth

Bursaries | Business Skills | Coaching and Mentoring | **Computer Skills** | E-Learning | Learnerships | Skills Development | Virtual Training

Microsoft Excel 2013 Power Pivot

Course Overview

Power Pivot is a data modelling technology that lets you create data models, establish relationships, and create calculations.

With Power Pivot you can work with large sets of data sets, build extensive relationships, and create complex or simple calculations. All in a high-performance environment and all within the familiar experience of Excel.

Target Audience

This course is suitable for accounting and finance professionals working in both practice and industry.

Prerequisites

A thorough knowledge of Excel.

Duration

- 1 Day



Course Outline

Module 1: Getting started with Power Pivot

- Explore the Power Pivot application.
- Import data from various data sources.
- Refresh data from a data source.
- Create linked tables.

Module 2: Manipulating Power Pivot data

- Organize and format tables.
- Create calculated columns.
- Sort and filter Power Pivot data.
- Create and manage table relationships.

Module 3: Creating Power Pivot reports

- Create a PivotTable.
- Create PivotCharts.
- Filter data using slicers
- Present PivotTable data visually.

Module 4: Using DAX functions in Power Pivot

- Manipulate Power Pivot data using DAX functions.
- Extract data from tables using functions.
- Work with time dependent data.

Module 5: Distributing Power Pivot data

- Protect reports.
- Save reports in different file formats.