

Gearing You For Growth

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Safety In The Workplace

Course Overview

Workplace accidents and injuries cost corporations millions of Rands and thousands of hours lost every year. They also have a profound, often lifelong impact on workers. Introducing a safety culture into your organization, where safety is valued as an integral part of the business's operation, not only saves the business time and money, it also builds a committed, loyal, healthy workforce.

This one-day workshop will give delegates the foundation to start building your safety culture.

Course Objectives

This one-day workshop will teach delegates how to:

- Understand the difference between a safety program and a safety culture.
- Use resources to help you understand the regulations in your area.
- Launch a safety committee.
- Identify hazards and reduce them.
- Apply hiring measures that can improve safety.
- Explain what a safety training program will involve.
- Identify groups particularly at risk for injury and know how to protect them.
- Help your organization write, implement, and review a safety plan.
- Respond to incidents and near misses.
- Understand the basics of accident investigation and documentation.

Prerequisite

There are no prerequisites.

Target

This workshop is for Managers, Fire Fighters, First Aiders, Administrators, Inspectors, Supervisors or even all organizational employees.

Duration

- 1 Day



Course Outline

Defining a Safety Culture

This session will explore the idea of a safety culture. Delegates will also be asked to identify how safety applies to their organization.

Governing Bodies and Resources

It is essential that organizations map their safety plan to regulations in their area. This session will look at some of the key organizations and how to contact them.

Getting Started

A good first safety step is establishing a safety committee. This session will give delegates some ideas on getting started.

Identifying Hazards

Hazard identification typically forms the basis for a safety plan. Delegates will look at some ways of identifying hazards and delegates will apply those methods to a case study.

Resolving Hazards

Hazard resolution is the logical step to take after hazard identification. Delegates will look at three ways of resolving hazards and will then apply those methods to a case study.

Taking Proactive Measures

There are measures you can take when hiring and training employees to make your workplace safer. This session will explore these measures through lecture and discussion.

Identifying Groups at Risk

During this session, delegates will look at a number of factors that can increase a person's risk of accident. Delegates will also look at how to mitigate these risks.

Writing a Safety Plan

Everything discussed so far will come together to create a safety plan.

Implementing the Plan

Your safety culture will only be a success if it is accepted and adopted by your employees. Delegates will discuss how to do this.

Incident Management

No matter how well your safety culture is implemented and accepted, there will still be incidents. This session will look at how to respond to, document, and investigate incidents.

Reviewing the Program

The final essential component of your safety plan is to include a review process. Delegates will look at when and how the plan should be evaluated.